

A G E N D A
REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL SEVENTEEN
January 2, 2018
Meeting begins at 1:30 p.m.

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
 2. SHAREHOLDER COMMENTS (2-3 minutes per shareholder. Agenda items only)
 3. ROLL CALL
 4. INTRODUCTION OF GRF REPRESENTATIVE, STAFF, AND GUEST(S):

Mr. Moore, GRF Representative
Ms. Hopkins, Name, Mutual Administration Director
Mr. Harper, Building Inspector
Mrs. Aquino, Recording Secretary
 5. APPROVAL OF MINUTES:
Regular Meeting Minutes of December 5, 2017
 6. BUILDING INSPECTOR'S REPORT Mr. Harper
Permit Activity; Escrow Activity; Contracts & Projects; Shareholder and Mutual Requests (p. 3)
 7. GRF Representative Mr. Moore
 8. **UNFINISHED BUSINESS**
 - a. NONE
 9. **NEW BUSINESS**
 - a. Mold Testing Report Mrs. Poe
 - b. Entrance Sign Mr. Hayes
 - c. Vending Machines Mr. Hayes
- STAFF SECRETARY BREAK 3:00 p.m.**
10. SECRETARY / CORRESPONDENCE Ms. Schumacher
 11. TREASURER'S REPORT Mr. Massetti
 12. MUTUAL ADMINISTRATION DIRECTOR Ms. Hopkins
 13. ANNOUNCEMENTS

(Wednesday, December 27, 2017 ka)

14. COMMITTEE REPORTS
15. DIRECTORS' COMMENTS
16. SHAREHOLDER(S)' COMMENTS (2-3 MINUTES)
17. ADJOURNMENT
18. EXECUTIVE SESSION

STAFF SECRETARY WILL LEAVE THE MEETING BY 4:10 p.m.

**NEXT MEETING February 6, 2018
Administration Building Conference Room A**

(Wednesday, December 27, 2017 ka)

INSPECTOR MONTHLY MUTUAL REPORT

MUTUAL: **17**

INSPECTOR: **Mark Harper**

MUTUAL BOARD MEETING DATE: **January 2, 2018**

Print Date: 12/26/2017

PERMIT ACTIVITY

UNIT #	DESCRIPTION OF WORK	GRF/CITY PERMIT	START DATE	COMP. DATE	CHANGE ORDER	FINAL INSPECTION	CONTRACTOR / COMMENTS
46-A	REMODEL	BOTH	12/11/17	02/01/18	NO		BIG WEST RESTORATION
73-C	TUB INSTALLATION	BOTH	10/31/17	11/15/17	NO	CNP	REBORN CABINETS
76-C	REMODEL	BOTH	01/02/18	02/02/18	NO		AC&R CONSTRUCTION
114-B	REMODEL BATHROOM	BOTH	12/15/17	03/31/18	NO		LOS AL BUILDERS
53A	Bathroom Upgrade	GRF	06/06/16	07/06/16		6/10/16, 6/28/16	Bergkvist

CONTRACTS

CONTRACTOR	PROJECT
Spectrum Care Landscape	Landscape Maintenance
Fenn Pest & Termite	Termite Inspections
Brightview Landscape	Grounds Maintenance Ex 10/31/19
Completed	

MUTUAL & RESIDENT SITE VISITS

UNIT	PURPOSE
63B	Balcony Inspection