

**A G E N D A**  
**REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS**  
**SEAL BEACH MUTUAL SEVENTEEN**  
**June 5, 2018**  
**Meeting begins at 1:30 p.m.**  
**Administration Building Conference Room A**

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
  2. SHAREHOLDER COMMENTS (2-3 minutes per shareholder. Agenda items only)
  3. ROLL CALL
  4. INTRODUCTION OF GRF REPRESENTATIVE, STAFF, AND GUEST(S):  

Mr. Moore, GRF Representative  
Ms. Hopkins, Mutual Administration Director  
Mr. Harper, Building Inspector  
Ms. Pellegrini, Recording Secretary
  5. APPROVAL OF MINUTES:  
**Regular Meeting Minutes of May 1, 2018**
  6. BUILDING INSPECTOR'S REPORT Mr. Harper  
Permit Activity; Escrow Activity; Contracts & Projects; Shareholder and Mutual Requests (p. 3)
  7. GRF REPRESENTATIVE Mr. Moore
  8. **UNFINISHED BUSINESS**  
a. Vote to approve balcony repairs and paint (p. 5) Mr. Hayes
  9. **NEW BUSINESS**  
a. Discuss Policy making Mrs. Poe
- STAFF SECRETARY BREAK 3:00 p.m.**
10. SECRETARY / CORRESPONDENCE Ms. Schumacher
  11. TREASURER'S REPORT Mr. Massetti
  12. MUTUAL ADMINISTRATION DIRECTOR Ms. Hopkins
  13. ANNOUNCEMENTS

(Thursday, May 31, 2018 jp)

14. COMMITTEE REPORTS
  - a. Landscape Committee
  - b. Social Committee
  - c. Emergency Information CouncilMs. Williams
15. DIRECTORS' REPORTS
  - a. Presidents' Report
  - b. Vice Presidents' Report
  - c. Physical Property Report
16. SHAREHOLDER(S)' COMMENTS (2-3 MINUTES)
17. DIRECTORS COMMENTS
18. ADJOURNMENT
19. EXECUTIVE SESSION

**STAFF SECRETARY WILL LEAVE THE MEETING BY 4:10 p.m.**

**NEXT MEETING July 3, 2018  
Administration Building Conference Room A**

# INSPECTOR MONTHLY MUTUAL REPORT

**MUTUAL:** 17

**INSPECTOR:** Mark Harper

**MUTUAL BOARD MEETING DATE:** JUNE 5 2018

**Print Date:** 5/28/2018

PERMIT ACTIVITY							
UNIT #	DESCRIPTION OF WORK	GRF/CITY PERMIT	START DATE	COMP. DATE	CHANGE ORDER	FINAL INSPECTION	CONTRACTOR / COMMENTS
115-C	CABINETS / COUNTERS	BOTH	04/02/18	07/02/18	NO	NONE	FLAMINGO CABINETS
115-C	REMODEL	BOTH	04/02/18	07/02/18	YES	04/13/18 RWIRE	AC&R CONSTRUCTION
115-C	REMODEL	BOTH	04/02/18	07/02/18	YES	04/13/18 RPLUMB	AC&R CONSTRUCTION
115-C	REMODEL	BOTH	04/02/18	07/02/18	YES	NONE	AC&R CONSTRUCTION
115-C	REMODEL	BOTH	04/02/18	07/02/18	YES	NONE	AC&R CONSTRUCTION
115-C	REMODEL	BOTH	04/02/18	07/02/18	YES	NONE	AC&R CONSTRUCTION
Contract Services				Project Discription			
Class One Arboriculture				Pruning Proposal			
Brightview Landscape Services				Landscape Maintenance			
Boiler Maintenance Inspections				ProStar			
HSG Window Cleaning, Inc.				Window Washing Ex 12/31/19			
Orang County Fire Authority				Fire Inspection 05/29/18			
MHP				Seismic Study Ex 06/29/18			
ASI Fire				Fire Extinguisher Charging			
Fenn Pest & Termite				Termite Inspections			
Empire Pipe Cleaning				Sewer Line Maintenance Ex 12/31/19			
Aim Services				Fire Alarm Testing & Inspection			
Site Visits							
34C	4/30/2018			Termite Inspection			
115C	5/9/2018			Using Court Yard as Saw Shop			
Building 2	5/17/2018			Laundry Room			
79C	5/25/2018			Flooding			

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# *Mutual Corporation No. Seventeen*

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## MEMO

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**TO:** MUTUAL BOARD OF DIRECTORS  
**FROM:** MUTUAL ADMINISTRATION  
**SUBJECT:** VOTE TO APPROVE BALCONY REPAIRS AND PAINT (UNFINISHED BUSINESS ITEM A)  
**DATE:** JUNE 5, 2018  
**CC:** MUTUAL FILE

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On June 5, 2018, Board Meeting, the Mutual Board of Directors will vote to approve the repairs and paint on an additional ten balconies.

***I move to approve the expenditure of \$500 each to have David Harris prepare and paint the balcony railings and storage closet doors of 10 more units, the exact units to be determined on a priority basis depending on condition and availability. This price is based upon the railings and doors being in a reasonable state of repair. Additional work necessitated by the discover of extensive deterioration beyond normal wear and tear (rusted out supports e.g.) will entail additional reimbursement on a case-by-case basis upon approval by the Prsident or his designee.***