

A G E N D A
REGULAR MONTHLY MEETING OF THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL SEVENTEEN
December 4, 2018
Meeting begins at 1:30 p.m.
Administration Building Conference Room A

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
2. RESIDENT(S) COMMENTS (2-3 minutes per shareholder. Agenda items only)
3. ROLL CALL
4. INTRODUCTION OF GRF REPRESENTATIVE, STAFF, AND GUEST(S):

Optum Care Representative
Mr. Moore, GRF Representative
Ms. Hopkins, Mutual Administration Director
Mr. Harper, Building Inspector
Ms. Villalobos, Recording Secretary
5. APPROVAL OF MINUTES:
Regular Meeting Minutes of November 6, 2018
6. BUILDING INSPECTOR'S REPORT Mr. Harper
Permit Activity; Escrow Activity; Contracts & Projects; Shareholder and Mutual Requests (p. 3)
7. **GUEST SPEAKER – Optum Care Representative**
8. GRF REPRESENTATIVE Mr. Moore
9. **UNFINISHED BUSINESS**
None
10. **NEW BUSINESS**
 - a. Discuss and vote to reschedule the Regular Monthly Board Meeting scheduled for January 1, 2019. (p.4)

STAFF BREAK BY 3:00 p.m.

11. PRESIDENTS' REPORT Ms. Gassman
12. VICE PRESIDENTS' REPORT Mr. Hayes
13. SECRETARY REPORT / CORRESPONDENCE Ms. Schumacher
14. TREASURERS' REPORT Mr. Massetti
15. MUTUAL ADMINISTRATION DIRECTOR Ms. Hopkins
16. ANNOUNCEMENTS
 - a. **NEXT MEETING: Tuesday, January 1, 2019. Administration Building Conference Room A**
17. COMMITTEE REPORTS
 - a. Landscape Committee
 - b. Social Committee
 - c. Emergency Information Council
 - d. Physical Property Committee
18. RESIDENT(S)' COMMENTS (2-3 MINUTES)
19. ADJOURNMENT
20. EXECUTIVE SESSION

STAFF WILL LEAVE THE MEETING BY 4:00 p.m.

INSPECTOR MONTHLY MUTUAL REPORT

MUTUAL: **17**

INSPECTOR: **Mark Harper**

MUTUAL BOARD MEETING DATE: **December 4, 2018**

Print Date: **11/26/2018**

PERMIT ACTIVITY

UNIT #	DESCRIPTION OF WORK	GRF/CITY PERMIT	START DATE	COMP. DATE	CHANGE ORDER	FINAL INSPECTION	CONTRACTOR / COMMENTS
3-A	REMODEL	BOTH	11/13/18	12/28/18	NO	NONE	BERGKVIST

Contract Services

Project Discription

Brightview Landscape Services	Landscape Maintenance
HSG Window Cleaning, Inc.	Window Washing Ex 12/31/19
Fenn Pest & Termite	Termite Inspections
Empire Pipe Cleaning	Sewer Line Maintenance Ex 12/31/19
Andre landscape	Tree Trimming Ex 1/31/2019

Mutual and Shareholder Request

Mutual Corporation No. Seventeen

MEMO

TO: MUTUAL BOARD OF DIRECTORS
FROM: MUTUAL ADMINISTRATION
SUBJECT: DISCUSS AND VOTE TO RESCHEDULE THE REGULAR MONTHLY MEETING SCHEDULED JANUARY 1, 2019. (NEW BUSINESS ITEM A)
DATE: DECEMBER 4, 2018
CC: MUTUAL FILE

I move to reschedule the Regular Monthly Meeting scheduled for January 1, 2019 to

_____, 2019.