

SUMMARY REPORT
Tuesday, December 3, 2019

Action/Request	Person Responsible
<p>1. Approval of Minutes – a RESOLVED to approve the regular monthly meeting minutes of November 5, 2019 as printed.</p>	Recording Secretary
<p>2. New Business – a RESOLVED to acknowledge, that per the requirements of Civil Code Section 5500(a)-(f), a review has been completed of the mutual's reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year's budget, statements prepared by the financial institutions where the mutual has its operating and reserve accounts, an income and expense statement for the mutual's operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the months of November 2019.</p>	Finance
<p>3. New Business – b RESOLVED to amend Policy 7210.17 – <u>Annual Elections</u> on a preliminary basis until the 28-day posting period is completed.</p>	Recording Secretary Mutual Board
<p>4. New Business – c RESOLVED to accept a proposal from J & J Landscaping for the trimming of twenty-seven trees, at a cost not to exceed \$7,000.00, and authorize the president to sign the contract. Funds to come from emergency reserves.</p>	Mutual Board Recording Secretary Physical Properties Building Inspector Security
<p>5. New Business – d RESOLVED amend the resolution dated October 1, 2019, to state the increase of the contractor's hourly rate to \$35.00 an hour.</p>	Mutual Board Recording Secretary
<p>6. Follow-up agenda items for next regular meeting</p> <ol style="list-style-type: none"> 1. Approval of Mutual Monthly Financials 2. February meeting discuss Fenn Mosquito Control Equipment. 3. Renew Sewer Contract on January agenda 4. January Agenda – WASH presentation 5. February Agenda – National Presentation 	Mutual President Recording Secretary