

SUMMARY REPORT
Tuesday, February 4, 2020

Action/Request	Person Responsible
<p>1. Approval of Minutes – a The Regular Meeting Minutes of January 7, 2020 were approved by general consent and will stand as printed.</p>	Recording Secretary
<p>2. Unfinished Business -a RESOLVED to ratify amended/posted policy 7210.17 <u>Annual Elections</u></p>	Mutual Board
<p>3. New Business – a RESOLVED to acknowledge, that per the requirements of Civil Code Section 5500(a)-(f), a review has been completed of the mutual’s reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year’s budget, statements prepared by the financial institutions where the mutual has its operating and reserve accounts, an income and expense statement for the mutual’s operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the months of January 2020.</p>	Finance
<p>4. New Business – b RESOLVED to approve the Certificate of Amendment for execution by the Board of Directors and recordation by the Mutual Attorney in the County Recorder’s officer which encompasses 3 amendments.</p> <p>At the Annual Meeting of Members of the Association held on June 28, 1988, the Association’s Members voted by a margin of 97 to 0 approve certain amendments to Article IV, Section 1 and Article IV, Section 3(a)(1) of the Declaration related to the age of Members (the “1988 Age Amendments”), and at the Annual Meeting of Members of the Association held on June 28, 1994, the Association’s Members voted by a margin of 97 to 4 to approve an amendment to Article IV, Section 1 of the Declaration related to the medical condition of Members (the “1994 Medical Condition Amendment”), and voted by a margin of 95 to 4 to approve an amendment to Article IV, Section 3 of the Declaration related to the leasing of Units at the Association (the “1994 Leasing Amendment”), and to have the Mutual President and Secretary sign this document in the presence of a notary.</p>	Mutual Board



MUTUAL SEVENTEEN

Action/Request	Person Responsible
<p>5. New Business - c RESOLVED to approve that Mutual Administration send out an Opt-Out Notice, allowing the owner to remove their name, property address, mailing address, and/or email address from the membership list, per Civil Code <u>§5220</u> Membership List Opt Out.</p>	Mutual President Recording Secretary
<p>6. New Business - d RESOLVED to accept the proposal /contract from HSG for washing services for the common areas around the three building, with 3 visits per year (2020 at a cost not to exceed \$2,412, 2021 at a cost not to exceed \$2,490 and 2022 at a cost not to exceed \$2,565) and authorize the President to sign the proposal/contract. Funds to be taken from Operational Expenses.</p>	Finance Mutual Board
<p>7. New Business - e RESOLVED to approve the proposal from AIM Services, Inc. for the 2020 Annual Inspection and Testing of the Fire Life Safety Systems: Fire Alarm, Central Supervising Signaling Station, Automatic Closing Fire Assemblies, and Stored Electrical Energy System for Mutual Seventeen at a cost not to exceed \$1,575.00, for all 3 buildings. Funds to be taken from Operational Expenses.</p>	Finance Mutual Board
<p>8. New Business - f RESOLVED to approve the Board to authorize the recurring expenses listed on the Resolution to Approve Monthly Recurring Expenses dated February 04, 2020 and authorize the President and Secretary to sign.</p>	Mutual Board
<p>Follow-up agenda items for next regular meeting a. Approval of Mutual Monthly Financials b. March Agenda - National Presentation c. Sewer Contract d. CC&R amendment on ballot</p>	