

SUMMARY REPORT
Tuesday, March 3, 2020

Action/Request	Person Responsible
<p>1. Approval of Minutes – a The Regular Meeting Minutes of February 4, 2020 were approved by general consent and will stand as corrected.</p>	Recording Secretary
<p>2. New Business – a RESOLVED to acknowledge, that per the requirements of Civil Code Section 5500(a)-(f), a review has been completed of the mutual's reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year's budget, statements prepared by the financial institutions where the mutual has its operating and reserve accounts, an income and expense statement for the mutual's operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the months of February 2020.</p>	Finance
<p>3. New Business – b RESOLVED to approve the amended Mutual Application and Approval Co-Occupancy form.</p>	Mutual Board
<p>4. New Business - c RESOLVED to approve the proposal from J& J Landscaping for trimming of the Aleppo Pines along Seal Beach wall and authorize the President to sign the contract for an amount not to exceed \$3,100.00. Funds to come from Landscaping Extras.</p>	Mutual President Recording Secretary
<p>5. New Business - d RESOLVED approve the Notice of Authorization to Close Escrow form.</p>	Finance Mutual Board
<p>6. New Business - e RESOLVED to approve having the Certification of Amendment to Declaration of Covenant, Conditions and Restrictions (CC&R) on the ballot</p>	Finance Mutual Board
<p>7. New Business - f RESOLVED to approve the Board to authorize the recurring expenses listed on the Resolution to Approve Monthly Recurring Expenses dated February 04, 2020 and authorize the President and Secretary to sign.</p>	Mutual Board



MUTUAL SEVENTEEN

Action/Request	Person Responsible
Follow-up agenda items for next regular meeting <ul style="list-style-type: none">a. Approval of Mutual Monthly Financialsb. Empire Pipe Cleaningc. National Presentation Laundry servicesd. Window cleaninge. New business April Agenda - Failed CC&R –	