

**MINUTES OF THE REGULAR MONTHLY MEETING OF
THE BOARD OF DIRECTORS
SEAL BEACH MUTUAL SEVENTEEN
November 3, 2020**

The Regular Monthly Meeting of the Board of Directors of Seal Beach Mutual Seventeen was called to order by President Gassman at 1:33 p.m. on Tuesday, November 3, 2020 in Clubhouse 4 and via Zoom.

RESIDENTS' COMMENTS

No resident made comment.

ROLL CALL

Present: President Gassman, Vice President Hayes,
Treasurer Schumacher, Secretary Poe, and
Director Moore

GRF Representative: Mr. Massetti

Guests: No Mutual Seventeen Residents

Staff: Mr. Rocha, Security Services Director
Ms. Hopkins, Mutual Administration Director (absent)
Mr. Harper, Building Inspector
Ms. Gamboa, Portfolio Specialist
Ms. Dullaart, Recording Secretary

MINUTES

The Regular Meeting Minutes of October 6, 2020 were approved by general consent and accepted as prepared.

BUILDING INSPECTOR'S REPORT

Inspector Harper presented his report (attached).

Following questions, Mr. Harper left the meeting at 1:40 p.m.

GRF REPRESENTATIVE

Mr. Massetti presented the monthly GRF Report.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

Following a discussion and upon a MOTION duly made by President Gassman and seconded by Secretary Poe, it was

RESOLVED to acknowledge, that per the requirements of Civil Code Section 5500(a)-(f), a review has been completed of the mutual's reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year's budget, statements prepared by the financial institutions where the mutual has its operating and reserve accounts, an income and expense statement for the mutual's operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of October, 2020.

The MOTION passed.

PRESIDENT'S REPORT

President Gassman presented her report. (attached).

VICE PRESIDENT'S REPORT

Vice President Hayes presented his report. (attached).

SECRETARY / CORRESPONDENCE

Secretary Poe had no correspondence.

TREASURER'S REPORT

Treasurer Schumacher presented her report. (attached).

MUTUAL ADMINISTRATION DIRECTOR

Portfolio Specialist Gamboa presented Mutual Administration Director Hopkin's report. (attached)

ANNOUNCEMENTS

Next Regular Board Meeting: Tuesday, December 1, 2020 at 1:30 p.m. in Clubhouse 4 or via ZOOM.

If you need mask call 562-597-2511, leave a message with unit number and Marty Williams will deliver you a mask.

COMMITTEE REPORTS

LANDSCAPE COMMITTEE

Treasurer Schumacher presented her report (attached).

SOCIAL COMMITTEE

President Gassman presented her report.

EMERGENCY INFORMATION

Ms. Williams provided an update.

If you need a mask call 562-597-2511, leave a message with unit number and Marty Williams will deliver you a mask.

PHYSICAL PROPERTY COMMITTEE

Vice President Hayes presented his report (attached).

RESIDENTS' COMMENTS

No residents made comments.

ADJOURNMENT

There being no further business to conduct, President Gassman adjourned the meeting at 1:59 p.m.

EXECUTIVE SESSION SUMMARY

The Board met in Executive Session on November 3, 2020 at 3:11 p.m., and took the following actions:

1. Legal Matters
 - No letter drafted for hearing
2. Contracts
 - a. No contracts were discussed.
3. Assessments / Delinquencies
 - a. 2 Delinquent files to monitor
 - b. No file to monitor for sale
4. Disciplinary Hearings
 - a. No disciplinary hearing was discussed.

The Executive Session was adjourned at 2:29 p.m.

Catherine Gassman, President

Attest, Norma Poe, Secretary
SEAL BEACH MUTUAL SEVENTEEN
kd 11/03/2020
Attachments

207