



REGULAR MONTHLY BOARD OF DIRECTORS MEETING

MUTUAL SEVENTEEN

SUMMARY REPORT

Tuesday, September 07, 2021

Action/Request	Person Responsible
<p>1. Approval of Minutes – a The Regular Meeting Minutes of August 03, 2021 were approved by general consent of the Board as written.</p>	Mutual Board Recording Secretary
<p>2. Unfinished Business – a RESOLVED to amend the resolution dated August 03, 2021, “<i>RESOLVED to approve bid proposal from GRF Service Maintenance for Maintenance Repairs to uneven concrete sidewalk amount not to exceed \$2,620.00 Funds to come from Structural Repairs and authorize the President to sign any necessary document.</i>” to state the funds to come from Standard Maintenance instead of Structural Repairs.</p>	Mutual Board Physical Property Building Inspector Service Maintenance Finance
<p>3. Unfinished Business – b RESOLVED to amend the resolution dated August 03, 2021, “<i>RESOLVED to approve three new air conditioners by GreenWood Heating and Air for Building 3 at a cost not to exceed \$18,000. Funds to come from HVAC Allowance and authorize the President to sign any necessary documentation.</i>” to state the funds to come from Infrastructure Reserves for HVAC Allowance instead of HVAC Allowance.</p>	Mutual Board Physical Property Building Inspector Finance
<p>4. Unfinished Business – c RESOLVED to amend the resolution dated August 03, 2021, “<i>RESOLVED to approve the re-lining of the laundry room pipes from laundry room to main connection in all three buildings. Work to be completed by 911 Sewer Specialists Inc., at a cost not to exceed \$ 21,000 per building. Funds to be taken from Pipe and Sewer Allowance and authorize the President to sign any necessary documentation.</i>” to state the funds to come from Infrastructure Reserves for Pipe and Sewer Allowance instead of Pipe and Sewer Allowance.</p>	Mutual Board Physical Property Building Inspector Finance



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<p>5. New Business – a RESOLVED to acknowledge, that per the requirements of Civil Code Section 5500(a)-(f), a review has been completed of the Mutual’s reconciliations of the operating and reserve accounts, operating revenues and expenses compared to the current year’s budget, statements prepared by the financial institutions where the mutual has its operating and reserve accounts, an income and expense statement for the Mutual’s operating and reserve accounts, the check registers, monthly general ledger and delinquent assessment receivable reports for the month of July 2021.</p>	Mutual Board Finance
<p>6. New Business – b RESOLVED to ratify resolution dated August 03, 2021 “<i>RESOLVED to accept Roofing Standards contract for reroofing of Building 3 at a cost not to exceed \$198,196.00. Funds to come from Roofing Reserves and Emergency Reserves and authorize the President to sign any necessary documentation.</i>”</p>	Mutual Board Physical Property Building Inspector Finance
<p>7. New Business – c RESOLVED to appoint Keith Goodner (Chair), Regine Schumacher (Secretary), Marty Williams, Gene Badzey, Thomas McCabe, Beverley Bender, and Donna Ingleson to the Architectural Committee for Mutual 17.</p>	Mutual Board Recording Secretary Physical Property Building Inspector Security
<p>8. New Business – d RESOLVED to approve that the Board select option two to approve Delta Elevator to do a 5-year load test on the three elevators at Mutual 17 at a cost not to exceed \$2,670.00. Funds to come from Miscellaneous Services and authorize the President to sign the necessary documentation.</p>	Mutual Board Physical Property Building Inspector Finance
<p>9. New Business – e RESOLVED to ratify phone poll conducted on August 19, 2021, to increase the cost for relining the pipes in all three buildings at a cost not to exceed \$21,500.00. Work to be done by 911 Sewer Specialists, Inc.</p>	Mutual Board Physical Property Building Inspector Finance
<p>10. New Business – f RESOLVED to ratify phone poll conducted on August 20, 2021, to remove and replace sidewalks and gutters at a cost not to exceed \$9,136.00. Work to be done by MJ Jurado. Funds to come out of Infrastructure Reserve.</p>	Mutual Board Physical Property Building Inspector Finance



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11. Follow- Up Agenda Items for October a) Approval of Mutual Monthly Financials b) Discuss and vote to approve the 2022 Operating Budget for Mutual 17	Recording Secretary